



**MURRAY REGIONAL TOURISM BOARD LTD
CHAIRPERSON
POSITION DESCRIPTION**

ORGANISATIONAL ENVIRONMENT

The Murray Regional Tourism Board Ltd is the independent peak tourism body for the Murray Region. The Region incorporates the local Government areas of Albury City, Berrigan Shire Council, Campaspe Shire Council, Federation Council, Edward River Council, Gannawarra Shire Council, Greater Hume Shire, Mildura City Council, Moira Shire Council, Murray River Council, Swan Hill Rural City Council, Wodonga City Council and Wentworth Shire Council.

The Murray Regional Tourism Board Ltd is a partnership between Local Government, Tourism Victoria, Destination NSW and the tourism industry.

POSITION OBJECTIVE

The Chairperson as part of the Board of Directors has responsibility for the successful operation of the Murray Regional Tourism Board Ltd and for supporting and promoting its leadership, strategic development and growth. The Chairperson works closely with the Murray Regional Tourism Board Ltd Chief Executive Officer, Tourism Victoria and Destination NSW.

PRIMARY RESPONSIBILITIES

The Murray Regional Tourism Board Ltd is responsible for and has the authority to determine all matters relating to the policies, practices, management and operation of the Murray Regional Tourism Board Ltd. Some of these functions will be delegated to Board Directors, and the Murray Regional Tourism Board Ltd Chief Executive Officer.

The key responsibilities of the Chairperson are:

Facilitate the work of the Board and its subcommittees at its meetings and be responsible for ensuring that the principles and processes of the Board are maintained.

Act and speak for the Board or delegate this responsibility as appropriate.

Ensure appropriate Board evaluation is undertaken.

Position Description – Chair – Murray Regional Tourism Board.

Liaise with the Murray Regional Tourism Board Ltd Chief Executive Officer to establish timely processes and procedures to manage business.

Be the main point of contact between the Board and the Murray Regional Tourism Board Ltd Chief Executive Officer.

Facilitate appropriate reviews of the Chief Executive Officer's performance.

KEY SELECTION CRITERIA

The Chairperson will be selected on the basis of the following expertise:

Competency and experience in chairing meetings.

Competency and experience in business, marketing, finance and corporate governance.

Strategic thinking skills.

Sound understanding of the management of stakeholder issues.

Commitment and connection to the Murray Region.

Strong leadership skills.

Ability to drive an agreed vision for the regional tourism identity.

OTHER INFORMATION

Selection

A selection panel consisting of representatives from Destination **NSW**, Tourism Victoria, Local Government and the industry will make the appointment.

Conditions

The appointment will be for an initial three-year period.

The Murray Regional Tourism Board will meet on a minimum six occasions per annum with Sub Committees also meeting on occasions during the year.

It is expected that incidental expenses such as phone, fax, photocopying etc will be met from within the contracted Chairperson fee.

An annual allowance of \$15,000 will be allocated to meet the costs of travel and accommodation.

The successful applicant will require own vehicle and hold a valid drivers licence.

Position Description – Chair – Murray Regional Tourism Board.

APPLICATION

Applications should be in writing, addressing the key selection criteria and providing contact details for three referees.

Applications should be emailed to: ea@mrtb.com.au

For any enquiries please contact Mr Greg Roberts, Deputy Chair, on 0438 331 426.
Formal applications close 5pm August 22nd, 2022

E: ea@mrtb.com.au

PO Box 357 Echuca Victoria 3564

Industry website: www.murrayregionaltourism.com.au

Consumer website: www.visitthemurray.com.au